# Tax Exempt and Government Entities



### **How to Apply**

Follow these simple steps to find the IRS career that's right for you, and to submit your application: Visit **www.jobs.irs.gov/4175** to learn more about IRS careers and our available opportunities. Click on the CareerConnector link to register for email notification of IRS vacancies, and apply online for most of our openings.

## Want to Know More About a Career with TE/GE?

#### Talk to an IRS Recruiter

Visit **www.jobs.irs.gov/4175** and click on "Recruiting Events." There, you will find dates and locations where you can meet and talk to a recruiter about the IRS and our careers. IRS recruiters can also advise you of current vacancy announcements and assist you in the application process.

#### Talk to an IRSTE/GE Representative

Still need more information? Email an IRSTE/GE
Human Resources representative:

### Fern.Kamins@irs.gov Beth.Musetti@irs.gov

Applicants are assured of equal consideration regardless of race, sex, religion, color, national origin, lawful political affiliation, marital status, sexual orientation, or non-disqualifying physical or mental disability.

The IRS is an equal opportunity employer.



Department of the Treasury Internal Revenue Service

www.irs.gov

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It all adds up.



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### Excel with one of the largest financial institutions in the world

t today's IRS, we're committed to helping everyone within our organization achieve the proper balance between work and life. When you factor in our diverse culture, training, career opportunities and outstanding benefits, you'll see why we're the employer of choice for talented professionals like you.

If you're ready for a challenging career opportunity, consider a career with the Internal Revenue Service's Tax Exempt and Government Entities (TE/GE) Organization. TE/GE consists of four divisions — Employee Plans, Exempt Organizations, Government Entities and Customer Account Services, and TE/GE Headquarters. As an employee with TE/GE, you will leverage your knowledge of accounting to offer specialized tax assistance to a number of distinct U.S. tax-exempt market segments and government entities.

### **About Our Divisions**

### **Employee Plans (EP)**

This division responds to determination letter requests from employers regarding the qualified status of their employee retirement plans. As an EP employee, one of your responsibilities will be to issue opinion letters to specific requestors regarding master and prototype pensions, annuity and profit sharing plans, individual retirement accounts, simplified employer pensions and savings incentive match plans for employees. You'll also provide technical interpretations of the laws and procedures relating to employee plans by publishing revenue rulings and procedures, announcements and topics for the public. Additionally, you will provide re-transactional rulings to specific requestors, and issue technical advice and assistance to IRS personnel, as well as regulate and monitor employee plans through the examination of tax returns, with an emphasis on protecting the interest of employee plan beneficiaries. For more information on EP visit www.irs.gov/ep

### **Exempt Organizations (EO)**

Offering specialized assistance to charitable, religious and educational organizations, labor organizations and private foundations is the role of this division.

A career with EO offers you the opportunity to review and process applications for tax exemption, and to provide direction through private letter rulings and technical guidance to exempt organizations. You will utilize your skills and expertise to promote voluntary compliance by examining operational and financial activities of exempt organizations, and develop processes to identify areas of noncompliance, including planning and implementing corrective strategies. In addition, you'll be responsible for developing and offering materials and services to promote a better understanding of the tax laws governing exempt organizations. For more information on EO, visit www.irs.gov/eo

### **Government Entities (GE)**

Government Entities consists of three operational divisions: Federal, State and Local Governments (FSLG); Indian Tribal Governments (ITG); and Tax Exempt Bonds (TEB). Each of these divisions provides customer education, outreach and federal tax compliance assistance to their respective customer segments. As an employee within GE, you'll make the most of your skills by administering voluntary compliance programs and conducting compliance examination activities. Additionally, you'll coordinate the publication of revenue procedures, announcements and notices for the public. For more information, visit: FSLG:

www.irs.gov/govts; ITG: www.irs.gov/tribes; or TEB: www.irs.gov/bonds

### **Customer Accounts Services (CAS)**

This division responds to telephone and correspondence inquiries from all TE/GE customers regarding applications for tax exempt status, employee plan approval, employment taxes, notices received and tax-exempt status of organizations.

### **TE/GE Headquarters**

TE/GE Headquarters provides strategic and operational support to the TE/GE Commissioner and the operating divisions above. Areas of responsibilities within TE/GE Headquarters include Business Systems Planning, Communications and Equal Employment Opportunity and Diversity.

