

# Consumer Cooperative Exemption Application

**(For Exemption From Filing Forms 1099-PATR)**

**File in duplicate.**

This application is for certain consumer cooperatives that are engaged primarily in retail sales of goods or services that are generally for personal, living, or family use. See the instructions on the back of this form.

<b>1a</b> Name of organization	<b>b</b> Employer identification number
<b>2</b> Number, street, and room or suite no. (If a P.O. box, see instructions.)	
City, state, and ZIP code	
<b>3</b> Principal activity of the organization	<b>4</b> Month and day on which the annual accounting period ends

**5** Has the organization filed a federal income tax return(s)?  Yes  No  
 If "Yes," enter the form number(s) of the return(s) filed and the Internal Revenue Service location where filed.

Form Number	IRS Location

6 Gross Receipts	(1) Part of total receipts from retail sales of goods or services that is generally for personal, living, or family use	(2) Other receipts	(3) Total receipts (add (1) and (2))	(4)* Percentage (Divide (1) by (3) and multiply by 100)
<b>a</b> First preceding year	\$	\$	\$	%
<b>b</b> Second preceding year	\$	\$	\$	
<b>c</b> Third preceding year	\$	\$	\$	
<b>d</b> Total	\$	\$	\$	%

**\*Note:** If line **a**, column (4), is at least 85%, do not complete lines **b**, **c**, and **d**.

Under penalties of perjury, I declare that I have examined this application, including any accompanying statements, and, to the best of my knowledge and belief, it is true, correct, and complete.

**Signature of officer** ► .....

**Title** ► ..... **Date** ► .....

**Notice to Applicant—To be completed by the Internal Revenue Service**

We **have** approved your application.  
 We **have not** approved your application because .....

.....  
 .....  
 .....  
 .....

**Director** ► ..... **Date** ► .....

## Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

### Purpose of Form

A cooperative may use this form to apply for exemption (under section 6044(c)) from filing Form 1099-PATR, Taxable Distributions Received From Cooperatives. Form 1099-PATR is used to report patronage distributions of \$10 or more to a recipient during the calendar year. The IRS will return this application to you showing whether the application has or has not been approved.

### Who Must File

To qualify for the exemption, Regulations section 1.6044-4(a)(2) requires that 85% of the cooperative's gross receipts for the preceding tax year, or 85% of its total gross receipts for the preceding 3 tax years, must have been from retail sales of goods or services that are generally for personal, living, or family use (qualifying retail sales).

### Period of Exemption

The period of exemption begins with the date the first payment is made during the calendar year in which exemption is approved. It ends on the date the first payment is made after the end of the cooperative's first tax year in which less than 70% of the gross receipts is from qualifying retail sales (see Regulations section 1.6044-4(a)(3)).

### Examples for Calendar Year Cooperatives

**Example 1.** In September 2003, Oak Cooperative's application for exemption from filing Forms 1099-PATR is approved. In October 2003, Oak made the first patronage payments for the year. For the tax year ending December 31, 2005, less than 70% of Oak's gross receipts are from qualifying retail sales. In November 2006, Oak made the first patronage payments for the year.

Oak's exemption period begins October 2003 and ends November 2006. Oak does not have to file Forms 1099-PATR for 2003, 2004, and 2005, but must file for 2006.

**Example 2.** The facts are the same as in *Example 1* except Oak made the first payment for 2003 in February, before the exemption is approved. The result is the same. Oak does not have to file Forms 1099-PATR for 2003, 2004, and 2005, but must file for 2006.

**Example 3.** In September 2003, Maple Cooperative's application for exemption from filing Forms 1099-PATR is approved. In October 2003, Maple made the first patronage payments for the year. For the year ending December 31, 2003, less than 70% of Maple's gross receipts are from qualifying retail sales. In March 2004, Maple made the first patronage payments for the year.

Maple's exemption period begins October 2003 and ends March 2004. Maple does not have to file Forms 1099-PATR for 2003 only.

### Examples for Fiscal Year Cooperatives (July 1–June 30)

**Example 1.** In September 2003, Cedar Cooperative's application for exemption from filing Forms 1099-PATR is approved. In October 2003, Cedar made the first patronage payments for the year. For the tax year ending June 30, 2006, less than 70% of Cedar's gross receipts are from qualifying retail sales. In November 2006, Cedar made the first patronage payments for the new fiscal year.

Cedar's exemption period begins October 2003 and ends November 2006. Cedar does not have to file Forms 1099-PATR for 2003, 2004, and 2005, but must file for 2006.

**Example 2.** The facts are the same as in *Example 1* except Cedar made the first payment for 2003 in February, before the exemption is approved. The result is the same. Cedar does not have to file Forms 1099-PATR for 2003, 2004, and 2005, but must file for 2006.

**Example 3.** In September 2003, Elm Cooperative's application for exemption from filing Forms 1099-PATR is approved. In October 2003, Elm made the first patronage payments for the year. For the tax year ending June 30, 2004, less than 70% of Elm's gross receipts are from qualifying retail sales. In August 2004, Elm made the first patronage payments for the new fiscal year.

Elm's exemption period begins October 2003 and ends August 2004. Elm does not have to file Forms 1099-PATR for 2003 only.

### How To Prepare the Form

Complete all items on the form. An officer authorized to sign for the cooperative must sign and date the form.

**P.O. Box.** If the Post Office does not deliver mail to the street address and the cooperative has a P.O. box, show the box number instead of the street address.

### Where To File

Send two copies of the form to:

Ogden Submission Processing Center  
P.O. Box 9941  
Ogden, UT 84409

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## Paperwork Reduction Act Notice

We ask for the information on this form to carry out the Internal Revenue laws of the United States. If you want your organization to be considered exempt from filing Form 1099-PATR, you are required to give us this information. We need it to determine whether the organization meets the requirements of section 6044(c) for exemption status.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time for **preparing the form is 44 minutes.**

If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can write to Internal Revenue Service, Tax Products Coordinating Committee, SE:W:CAR:MP:T:T:SP, 1111 Constitution Ave. NW, IR-6406, Washington, DC 20224. Do not send the tax form to this address. Instead, see *Where To File*.

