20**00** Form 1040-V



What Is Form 1040-V and Do You Have To Use It?

It is a statement you send with your check or money order for any balance due on line 69 of your **2000 Form 1040.** Using Form 1040-V allows us to process your payment more accurately and efficiently. We strongly encourage you to use Form 1040-V, but there is no penalty if you do not do so.

How To Fill In Form 1040-V

Box 1. Enter the first four letters of your last name. See examples below.

| Name | Enter | Name | Enter |
|--------------|--------|----------------------|-------|
| John Brown | . BROW | Nancy McCarthy | MCCA |
| Juan DeJesus | . DEJE | Helen O'Neill | ONEI |
| Joan A. Lee | . LEE | Pedro Torres-Lopez . | TORR |

Box 2. Enter your social security number (SSN). If you are filing a joint return, enter the SSN shown **first** on your return.

Box 3. Enter the amount you are paying by check or money order.

Box 4. If you are filing a joint return, enter the SSN shown **second** on your return.

Box 5. Enter your name(s) and address as shown on your return.

How To Prepare Your Payment

- Make your check or money order payable to the "United States Treasury." Do not send cash.
- Make sure your name and address appear on your check or money order.
- Enter "2000 Form 1040," your daytime phone number, and your SSN on your check or money order. If you are filing a joint return, enter the SSN shown **first** on your return.
- To help us process your payment, enter the amount on the right side of your check like this: \$ XXX.XX. **Do not** use dashes or lines (for example, do not enter "\$ XXX—" or "\$ XXX $\frac{XX}{100}$ ").

How To Send In Your Return, Payment, and Form 1040-V

- Detach Form 1040-V along the dotted line.
- **Do not** staple or otherwise attach your payment or Form 1040-V to your return or to each other. Instead, just put them loose in the envelope.
- If an envelope came with your tax package, please use it to mail your 2000 tax return, payment, and Form 1040-V.
- If you do not have that envelope or you moved or used a paid preparer, mail your tax return, payment, and Form 1040-V to the Internal Revenue Service at the address shown on the back that applies to you.

Paperwork Reduction Act Notice. We ask for the information on Form 1040-V to help us carry out the Internal Revenue laws of the United States. If you use Form 1040-V, you must provide the requested information. Your cooperation will help us ensure that we are collecting the right amount of tax.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by Internal Revenue Code section 6103.

The time needed to complete and mail Form 1040-V will vary depending on individual circumstances. The estimated average time is 19 minutes. If you have comments about the accuracy of this time estimate or suggestions for making Form 1040-V simpler, we would be happy to hear from you. See the Instructions for Form 1040.

Cat. No. 20975C ▼ Detach Here and Mail With Your Payment ▼ Form 1040-V (2000)

| ₹1040-V | Payment Voucher | | OMB No. 1545-0074 | |
|--|-----------------|-------------------------------------|------------------------------------|--------------------------|
| 5 · · · · · · · | not s | taple or attach this voucher to | your payment. | 2000 |
| 1 Enter the first four letters of your last name | 2 E | nter your social security number | 3 Enter the amount you money order | u are paying by check or |
| | | | ▶ \$ | • |
| 4 If a joint return, enter the SSN shown second on that return | 5 E | nter your name(s) | | |
| | E | nter your address | | |
| | E | nter your city, state, and ZIP code | | |

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| | THEN use this address if you: | | | |
|--|--------------------------------|--|--|--|
| IF you live in | Prepared your own return | Used a paid preparer | | |
| Florida, Georgia, South Carolina, West Virginia | Atlanta, GA 39901-0102 | P.O. Box 105093 Atlanta, GA 30348-5093 | | |
| Delaware, New Jersey, New York (New York City and counties of Nassau, Rockland, Suffolk, and Westchester) | Holtsville, NY 00501-0102 | P.O. Box 1187 Newark, NJ 07101-1187 | | |
| New York <i>(all other counties),</i> Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont | Andover, MA 05501-0102 | P.O. Box 371361 Pittsburgh, PA 15250-7361 | | |
| Illinois, Iowa, Kansas, Minnesota, Missouri, Oregon, Wisconsin | Kansas City, MO 64999-0102 | P.O. Box 970011 St. Louis, MO 63197-0011 | | |
| District of Columbia, Indiana, Maryland, Pennsylvania, Virginia | Philadelphia, PA 19255-0102 | P.O. Box 8530 Philadelphia, PA 19162-8530 | | |
| Michigan, Ohio | Cincinnati, OH 45999-0102 | P.O. Box 6223 Chicago, IL 60680-6223 | | |
| Colorado, Idaho, Montana, New Mexico, Oklahoma, Texas, Wyoming | Austin, TX 73301-0102 | P.O. Box 970016 St. Louis, MO 63197-0016 | | |
| Arizona, California (counties of Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mendocino, Modoc, Napa, Nevada, Placer, Plumas, Sacramento, San Joaquin, Shasta, Sierra, Siskiyou, Solano, Sonoma, Sutter, Tehama, Trinity, Yolo, and Yuba), Nevada, North Dakota, South Dakota, Utah, Washington | Ogden, UT 84201-0102 | P.O. Box 7704 San Francisco, CA 94120-7704 | | |
| California (all other counties), Alaska, Hawaii | Fresno, CA 93888-0102 | P.O. Box 60000 Los Angeles, CA 90060-6000 | | |
| Alabama, Arkansas, Kentucky, Louisiana, Mississippi, Nebraska, North Carolina, Tennessee | Memphis, TN 37501-0102 | P.O. Box 1214 Charlotte, NC 28201-1214 | | |
| All APO and FPO addresses, American Samoa, nonpermanent residents of Guam or the Virgin Islands*, Puerto Rico (or if excluding income under Internal Revenue Code section 933), a foreign country (or if a dual-status alien): U.S. citizens or those filing Form 2555, Form 2555-EZ, or Form 4563 | Philadelphia, PA 19255-0215 | P.O. Box 7328 Philadelphia, PA 19162-7328 | | |

 $^{^{\}star}$ Permanent residents of Guam or the Virgin Islands should not use Form 1040-V.

