

# 1992

# **Publication 1045**

# **Information for Tax Practitioners**

To speed the reactivation of your account on the Tax Practitioner Program and Mailing List and to expedite shipment of your order as items become available, order by **October 1**, **1992**. All applicants must ensure that Form 3975 is received by the IRS **no later than February 28**, **1993**. Form 3975 received after February 28, 1993 will be added to the Tax Practitioner Program and Mailing List, orders will be filled based on availability of items and stock.

Some items may not be available in the beginning of the tax year due to circumstances beyond the control of the Internal Revenue Service.

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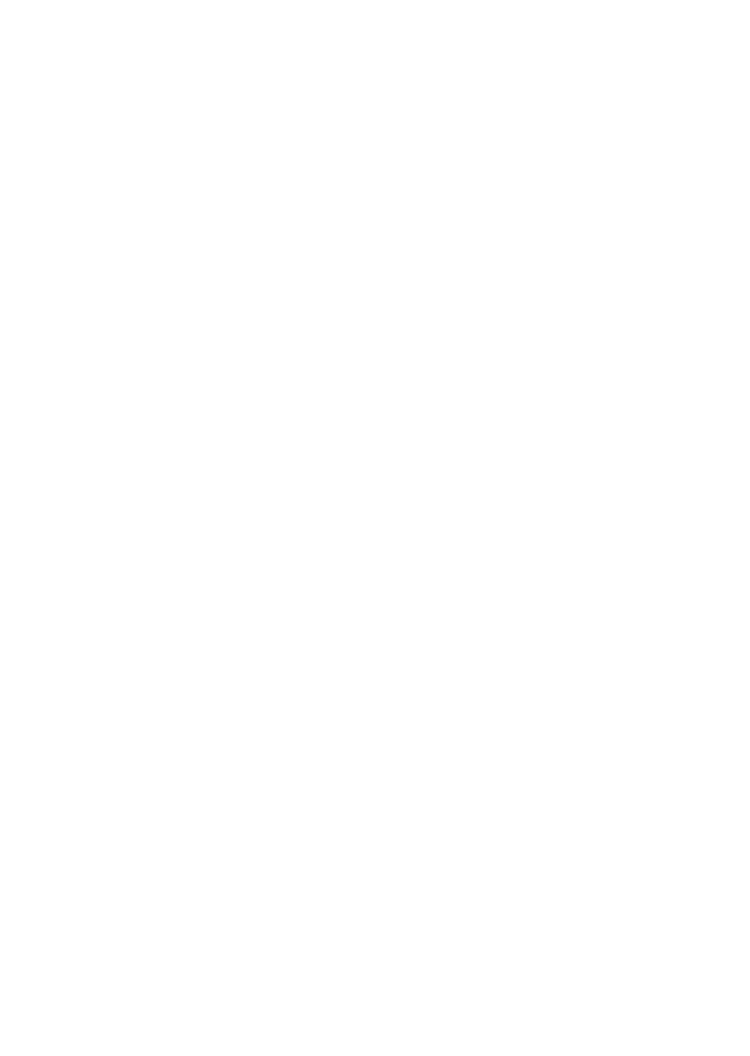
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Publication 1045

Cat. No. 11090W



# **Instructions**

# **Tax Practitioner Program**

The purpose of this program is to distribute: two informational copies of major tax forms and schedules; one copy of instructions and publications; and tax practitioner mail labels for mailing the District Newsletters to tax practitioners. We request each firm designate one practitioner to order one Package X, one Publication 17 and one Publication 334 for each practitioner in the firm. Orders from other practitioners within the firm will be removed from the file at the discretion of IRS. The District Newsletter is available to all tax practitioners registered, as a current member, on the Tax Practitioner Program. Each practitioner must complete Form 3975, mail to IRS, to receive the newletter from their district.

Federal Agencies Mailing Lists are required by law (Joint Committee on Printing (JCP) Regulations, Title III) to be updated periodically. You must submit Form 3975 to remain on the mailing list, even if you only want to receive the newsletter. Failure to annually submit Form 3975 will result in the removal of your name from the Tax Practitioner Program and Mailing List. If mail is returned, due to incorrect or old address, your name will be removed from the Tax Practitioner Program and Mailing List.

# Responsibilities of Return Preparers—

The importance of the roles of income tax preparers is recognized in the Internal Revenue Code which contains provisions that regulate their conduct. For more information, see Notice 90-20, 1990-1 C.B. 328, IRC Sections 6060, 6109, 6694, 6695, 7216 and Publication 947.

Paperwork Reduction Notice—We ask for the information on this form to furnish you information and to send you the items you ordered. Your compliance is voluntary.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is 3 minutes.

If you have comments concerning the accuracy of this time estimate or suggestions for making this form more simple, we would be happy to hear from you. You can write to both the **Internal Revenue Service**, Washington, DC

20224, Attn: IRS Reports Clearance Officer T:FP; and **Office of Management and Budget**, Paperwork Reduction Project (1545-0351), Washington, DC 20503. **DO NOT** send the form to either of these offices. Instead, see the instructions for information on where to mail your Form 3975.

# Other Items

After December 15, 1992, written requests on company letterhead may be submitted for items **not listed on pages 2-7**. We cannot honor requests before this date. Send requests to the distribution center for your state (see page 11), or call 1-800-829-3676 and ask for the practitioner gate. You will receive the maximum quantity of two copies of tax forms and one copy of publications. You can also use this toll free number if you have a problem with your order.

The forms **listed** on pages 2–7 will be available only in **Package X** and the **Reproducible Kits**.

# **Bulk Quantities Of Forms**

Multiple copies of tax forms which exceed our quantity limits may be obtained by: (1) ordering from Superintendent of Documents using GPO Form 3565 on page 13, (2) ordering from a commercial forms broker or private printer, or (3) photocopy using the reproducible masters provided in the kits (page 10).

# Superintendent of Documents (Sup Docs)

The Superintendent of Documents is part of the Government Printing Office and is not affiliated with the Internal Revenue Service. Sup. Docs. is the only government agency authorized to sell printed materials. Use GPO Form 3565 (page 13) for bulk forms requests and send directly to Sup. Docs., not to the **IRS.** All orders received at IRS will be returned to the requestor, thus delaying the processing time of your order. Checks must be included with your order and made payable to the Superintendent of Documents. If there is a problem with your GPO Form 3565 order, you should contact Sup. Docs. at (301) 953-2298. Partial shipments will begin as soon as forms become available.

# Titles For Items Listed On Form 3975 (Refer to "Other Items" when requesting items not listed)

#### **Tax Practitioner Kits**

Reproducible Copies of Various Tax Forms (refer to pages 3-7 for items listed).

#### Package X ‡

Informational Copies of Federal Tax Forms (refer to pages 3-7 for items listed).

#### Publication 1 \* †

Your Rights as a Taxpayer

#### **Publication 15**

Circular E—Employer's Tax Guide

# Publication 17 ‡

Your Federal Income Tax

#### **Publication 51**

Circular A—Agricultural Employer's Tax Guide

#### Publication 54 †

Tax Guide for U.S. Citizens and Resident Aliens Abroad

#### **Publication 225**

Farmer's Tax Guide

#### Publication 334 ‡

Tax Guide for Small Business

#### Publication 463 \*

Travel, Entertainment, and Gift Expenses

#### Publication 501 \*

Exemptions, Standard Deductions, Filing Information

#### Publication 502 \*

Medical and Dental Expenses

#### Publication 503 \*

Child and Dependent Care Expenses

#### Publication 504 \*

Tax Information for Divorced or Separated Individuals

#### Publication 505 \*

Tax Withholding and Estimated Tax

# Publication 508 \*

**Educational Expenses** 

#### Publication 509 \*

Tax Calendar for 1993

# Publication 520 \*

Scholarships and Fellowships

#### Publication 521 \*

Moving Expenses

<sup>\*</sup> Item also available in Pub. 1194.

<sup>†</sup> Item also available in Pub. 776.

<sup>‡</sup> If you are ordering more than 40 copies, each, of Package X, Publication 17 and Publication 334, please order in increments of 5. For less than 40 copies, order the exact number; one for each practitioner in your firm.

#### Publication 523 \*

Tax Information on Selling Your Home

#### Publication 524 \*

Credit for the Elderly or the Disabled

#### Publication 525 \*

Taxable and Nontaxable Income

#### Publication 526 \*

Charitable Contributions

#### Publication 527 \*

Residential Rental Property

# Publication 529 \*

Miscellaneous Deductions

#### Publication 530 \*

Tax Information for Homeowners

# Publication 531 \*

Reporting Income From Tips

# Publication 533 \*

Self-Employment Tax

# Publication 534 \*

Depreciation

#### Publication 535 \*

Business Expenses

#### **Publication 537**

Installment Sales

#### **Publication 538**

Accounting Periods and Methods

#### Publication 541 \*

Tax Information on Partnerships

#### Publication 542 \*

Tax Information on Corporations

#### Publication 544 \*

Sales and Other Dispositions of Assets

#### Publication 547 \*

Nonbusiness Disasters, Casualties, and Thefts

#### Publication 550 \*

Investment Income and Expenses

#### Publication 551 \*

Basis of Assets

#### Publication 552 \*

Recordkeeping for Individuals

#### Publication 553 \*

Highlights of 1992 Tax Changes

#### Publication 554 \*

Tax Information for Older Americans

#### Publication 556 \*

Examination of Returns, Appeal Rights, and Claims for Refund

#### Publication 559 \*

Tax Information for Survivors, Executors, and Administrators

#### Publication 560 \*

Retirement Plans For The Self-Employed

#### **Publication 561**

Determining the Value of Donated Property

#### Publication 564 \*

Mutual Fund Distributions

# **Publication 570**

Tax Guide for Individuals in U.S. Possessions

# Publication 575 \*

Pension and Annuity Income

# Publication 583

Taxpayers Starting a Business

#### **Publication 584**

Nonbusiness Disaster, Casualty and Theft Loss Workbook

#### Publication 587 \*

Business Use of Your Home

# Publication 589 \*

Tax Information on S Corporations

#### Publication 590 \*

Individual Retirement Arrangements (IRAs)

#### Publication 596 \*

Earned Income Credit

# **Publication 776**

Overseas Filers of Form 1040

#### Publication 907 \*

Tax Information for Handicapped and Disabled Individuals

### **Publication 908**

Bankruptcy and Other Debt Cancellation

# Publication 909 \*

Alternative Minimum Tax for Individuals

# Publication 910 \*

Guide to Free Tax Services

# Publication 915 \*

Social Security Benefits and Equivalent Railroad Retirement Benefits

#### Publication 917 \*

Business Use of a Car

#### Publication 925 \*

Passive Activity and At-Risk Rules

#### Publication 929 \*

Tax Rules for Children and Dependents

#### Publication 936 \*

Limits on Home Mortgage Interest Deduction

#### Publication 937 \*

Business Reporting (Employment Taxes, Information Returns)

#### **Publication 1167**

Substitute Printed Computer-Prepared and Computer-Generated Tax Forms and Schedules

#### Publication 1220

Requirements for Filing Forms 1098,1099, 5498 & W-2G on Magnetic Tape 51/4 & 31/2 Inch Diskettes

# **Publication 1345**

Revenue Procedure for Electronic Filing of Individual Income Tax Returns (Tax Year 1992)

# List of Various Tax Forms, Schedules and Instructions

The following list of tax forms, schedules and related instructions are anticipated to be included in Package X and the Tax Practitioner Kits. Do not order items individually. This list of items may vary due to the availability and approval to print.

#### SS-4

Application for Employer Identification Number

#### **SS-4 Instructions**

# W-2 (1992)

Wage and Tax Statement See W-2 Instructions (1992)

# W-2 Instructions (1992)

# W-2c

Statement of Corrected Income and Tax Amounts

# W-3 (1992)

Transmittal of Income and Tax Statements

# W-3c

Transmittal of Corrected Income and Tax

# W-4

Employee's Withholding Allowance Certificate

#### W-4P

Withholding Certificate for Pension or Annuity Payments

#### W-4S

Request for Federal Income Tax Withholding from Sick Pay

#### W\_5

Earned Income Credit Advance Payment Certificate

<sup>\*</sup> Item also available in Pub. 1194.

#### W-9

Request for Taxpayer Identification Number and Certification

#### W-10

Dependent Care Provider's Identification and Certification

#### 706

United States Estate (and Generation-Skipping Transfer) Tax Return

#### 706 Instructions

#### 709

United States Gift (and Generation-Skipping Transfer) Tax Return

#### 709 Instructions

#### 720 (4th Qtr. 1992)

Quarterly Federal Excise Tax Return

#### 843

Claim

# 843 Instructions

#### 851

Affiliations Schedule

#### 911

Application for Taxpayer Assistance Order To Relieve Hardship

#### 940

Employer's Annual Federal Unemployment (FUTA) Tax Return

#### 940 Instructions

#### 940EZ

Employer's Annual Federal Unemployment (FUTA) Tax Return

#### Sch. A (Form 941)

Record of Federal Backup Withholding Tax Liability

#### 942 (4th Qtr. 1992)

Employer's Quarterly Tax Return for Household Employees

#### 943

Employer's Annual Tax Return for Agricultural Employees

# 943A

Agricultural Employer's Record of Federal Tax Liability

#### 990

Return of Organization Exempt From Income Tax (Except Black Lung Benefit Trust or Private Foundation)

#### 990 Instructions

#### 990EZ

Short Form Return of Organization Exempt From Income Tax

#### 990EZ Instructions

# Sch. A (Form 990)

Organization Exempt Under Section 501(c)(3) (Supplementary Information)

# Page 4

# Sch. A (Form 990) Instructions

#### 990W

Estimated Tax on Unrelated Business Taxable Income for Tax-Exempt Organizations

#### 040

U.S. Individual Income Tax Return

#### 1040 Instructions

#### Schs. A&B (Form 1040)

Itemized Deductions, Interest and Dividend Income
See 1040 Instructions

# Sch. C (Form 1040)

Profit or Loss From Business See 1040 Instructions

# Sch. C-EZ (Form 1040)

Profit or Loss From Business—Short Version See 1040 Instructions

# Sch. D (Form 1040)

Capital Gains and Losses See 1040 Instructions

# Sch. D-1 (Form 1040)

Continuation Sheet for Sch. D (Form 1040) See 1040 Instructions

# Sch. E (Form 1040)

Supplemental Income and Loss See 1040 Instructions

# Sch. EIC (Form 1040A or 1040)

Earned Income Credit

# Sch. F (Form 1040)

Farm Income and Expenses See 1040 Instructions

#### Sch. R (Form 1040)

Credit for the Elderly or the Disabled

#### Sch. R (Form 1040) Instructions

# Sch. SE (Form 1040)

Social Security Self-Employment Tax See 1040 Instructions

#### 1040A

U.S. Individual Income Tax Return

#### **1040A Instructions**

#### Sch. 1 (Form 1040A)

Interest and Dividend Income for Form 1040A Filers

See 1040A Instructions

#### Sch. 2 (Form 1040A)

Child and Dependent Care Expenses for Form 1040A Filers See 1040A Instructions

# Sch. 3 (Form 1040A)

Credit for the Elderly or the Disabled for Form 1040A Filers

# See Sch. 3 (Form 1040A) Instructions Sch. 3 (Form 1040A) Instructions

# 1040-ES (1992)

Estimated Tax for Individuals

#### 1040EZ

Income Tax Return for Single Filers With No Dependents See 1040EZ Instructions

### **1040EZ Instructions**

# 1040NR

U.S. Nonresident Alien Income Tax Return

#### **1040NR Instructions**

#### 1040X

Amended U.S. Individual Income Tax Return

#### 1040X Instructions

#### 1041

U.S. Fiduciary Income Tax Return

#### 1041 Instructions

#### 1041-T

Allocation of Estimated Tax for Beneficaries

# Sch. D (Form 1041)

Capital Gains and Losses See 1041 Instructions

# Sch. H Form 1041

Alternative Mininum Tax

#### Sch. J (Form 1041)

Information Return—Trust Allocation of an Accumulation Distribution (IRC Section 665) See 1041 Instructions

# Sch. K-1 (Form 1041)

Beneficiary's Share of Income, Deductions, Credits, etc. See 1041 Instructions

# 1041-ES (1992)

Estimated Tax for Fiduciaries

#### 1045

Application for Tentative Refund

#### 1065

U.S. Partnership Return of Income

#### 1065 Instructions

# Sch. D (Form 1065)

Capital Gains and Losses

# Sch. K-1 (Form 1065)

Partner's Share of Income, Credits, Deductions, etc.

# Sch. K-1 (Form 1065) Instructions

#### 1096 (1992)

Annual Summary and Transmittal of U.S. Information Returns
See 1099 Instructions (1992)

### 1098 (1992)

Mortgage Interest Statement See 1099 Instructions (1992)

# 1099 Instructions (1992)

For Forms 1099, 1098, 5498, 5754, 1096, and W-2G  $\,$ 

#### 1099-A (1992)

Information Return for Acquisition or Abandonment of Secured Property See 1099 Instructions (1992)

# 1099-B (1992)

Statement for Recipients of Proceeds From Broker and Barter Exchange Transactions See 1099 Instructions (1992)

#### 1099-DIV (1992)

Statement for Recipients of Dividends and Distributions

See 1099 Instructions (1992)

# 1099-G (1992)

Statement for Recipients of Certain Government Payments See 1099 Instructions (1992)

#### 1099-INT (1992)

Statement for Recipients of Interest Income See 1099 Instructions (1992)

#### 1099-MISC (1992)

Statement for Recipients of Miscellaneous Income

See 1099 Instructions (1992)

# 1099-OID (1992)

Statement for Recipients of Original Issue Discount

See 1099 Instructions (1992)

#### 1099-PATR (1992)

Statement for Recipients (Patrons) of Taxable Distributions Received From Cooperatives See 1099 Instructions (1992)

#### 1099-R (1992)

Statement for Recipients of Total Distributions From Profit-Sharing, Retirement Plans, Individual Retirement Arrangements, Insurance Contracts, etc. See 1099 Instructions (1992)

#### 1099-S (1992)

Statement for Recipients of Proceeds From Real Estate Transactions See 1099 Instructions (1992)

#### 1116 †

Computation of Foreign Tax Credit (Individual, Fiduciary, or Nonresident Alien Individual)

# 1116 Instructions †

#### 1118

Computation of Foreign Tax Credit—Corporation

#### 1118 Instructions

#### 1120

U.S. Corporation Income Tax Return

# 1120 and 1120-A Instructions

#### Sch. D (Form 1120)

Capital Gains and Losses

# Sch. PH (Form 1120)

U.S. Personal Holding Company Tax

# Sch. PH (Form 1120) Instructions

#### 1120-A

U.S. Corporation Short-Form Income Tax

#### 1120S

U.S. Income Tax Return for an S Corporation

#### 1120S Instructions

# Sch. D (Form 1120S)

Capital Gains and Losses and Built-in Gains

# Sch. D (Form 1120S) Instructions

# Sch. K-1 (Form 1120S)

Shareholder's Share of Income, Credits, Deductions, etc.

# Sch. K-1 (Form 1120S) Instructions

#### 1120-W

Corporation Estimated Tax

#### 1120X

Amended U.S. Corporation Income Tax Return

#### 1127

Application for Extension of Time for Payment of Tax

#### 1310

Statement of Person Claiming Refund Due a Deceased Taxpayer

#### 2106

Employee Business Expenses

#### 2106 Instructions

#### 2119

Sale of Your Home

#### 2119 Instructions

# 2120

Multiple Support Declaration

#### 2210

Underpayment of Estimated Tax by Individuals

#### 2210 Instructions

#### 2220

Underpayment of Estimated Tax by Corporations

#### 2220 Instructions

#### 2290

Heavy Vehicle Use Tax Return

#### 2350

Application for Extension of Time To File U.S. Income Tax Return

Credit for Child and Dependent Care

#### 2441 Instructions

#### 2553

Election by a Small Business Corporation

# 2553 Instructions

#### 2555 †

Foreign Earned Income

#### 2555 Instructions †

#### 2688

Application for Additional Extension of Time To File U.S. Individual Income Tax Return

#### 2758

Application for Extension of Time To File Certain Excise, Income, Information and Other Returns

#### 2848

Power of Attorney and Declaration of Representative

#### 3115

Application for Change in Accounting Method

#### 3115 Instructions

#### 3468

Investment Credit

#### 3468 Instructions

# 3800

General Business Credit

# 3800 Instructions

# 3903

Moving Expenses

#### 3903 Instructions

#### 391

Taxpayer Statement Regarding Refund

#### *1*13

Computation of Credit for Federal Tax on Fuels

# 4137

Computation of Social Security Tax on Unreported Tip Income

### 4255

Recapture of Investment Credit

#### 450

Request for Copy of Tax Form

#### 4562

Depreciation and Amortization

# 4562 Instructions

#### 4626

Alternative Minimum Tax—Corporations

† Item also available in Pub. 776.

<sup>2441</sup> 

#### 4626 Instructions

#### 4684

Casualties and Thefts

#### **4684 Instructions**

# 4782

Employee Moving Expense Information

#### 1707

Sale of Business Property

#### **4797 Instructions**

#### 4804

Transmittal of Information Returns Reported on Magnetic Media

#### 4835

Farm Rental Income and Expenses

#### 4852

Substitute for Form W-2, Wage and Tax Statement for Recipients of Annuities, Pensions, Retired Pay, or IRS Payments

#### 4868

Application for Automatic Extension of Time To File U.S. Individual Income Tax Return

#### 4952

Investment Interest Expense Deduction

#### 4952 Instructions

#### 4970

Tax on Accumulation of Distribution of Trusts

#### 4972

Tax on Lump-Sum Distribution

# **4972 Instructions**

#### 5329

Return for Additional Taxes Attributable to Qualified Retirement Plan (Including IRA's), Annuities and Modified Endowment Contracts

# 5329 Instructions

#### 5498 (1992)

Individual Retirement Arrangement Information
See 1099 Instructions (1992)

#### 5500

Annual Return/Report of Employee Benefit Plan (with 100 or more participants)

#### 5500 Instructions

# Sch. A (Form 5500)

Insurance Information

# Sch. B (Form 5500)

**Actuarial Information** 

# Sch. B (Form 5500) Instructions

#### Sch. C (Form 5500)

Service Provider Information

#### Sch. P (Form 5500)

Annual Return of Fiduciary of Employee Benefit Trust

#### Sch. SSA (Form 5500)

Annual Registration Statement Identifying Separated Participants with Deferred Vested Benefits

#### 5500-C/R

Return/Report of Employee Benefit Plan (with fewer than 100 participants)

#### 5500-C/R Instructions

#### 5500EZ

Annual Return of One-Participant (owners and their spouses) Pension Benefit Plan

#### 5500EZ Instructions

#### 5558

Application for Extension of Time to File Certain Employee Plan Returns

#### 5754

Statement By Person(s) Receiving Gambling Winnings
See 1099 Instructions (1992)

#### 5884

Jobs Credit

#### 6198

At-Risk Limitations

#### 6198 Instructions

#### 6251 †

Alternative Minimum Tax—Individuals

# 6251 Instructions †

# 6252

Installment Sale Income

# **6252 Instructions**

# 6781

Gains and Losses from Section 1256 Contracts and Straddles

#### 700

Application for Automatic Extension of Time To File Corporation Income Tax Return

#### 8027

Employer's Annual Information Return of Tip Income and Allocated Tips

# 8027 Instructions

### 8082

Notice of Inconsistent Treatment or Amended Return (Administrative Adjustment Request (AAR))

# 8082 Instructions

#### 8264

Application for Registration of Tax Shelter

# 8264 Instructions

# 8271

Investor Reporting of Tax Shelter Registration

#### 8275

Disclosure Statement Under Section 6661

#### 8275 Instructions

#### 8275-R

Regulations Disclosure Statements

#### 8283

Non-cash Charitable Contributions

#### 8283 Instructions

#### 8300

Report of Cash Payments Over \$10,000 Received in a Trade or Business

#### 8308

Report of a Sale or Exchange of Certain Partnership Interests

#### 8332

Release of Claim to Exemption for Child of Divorced or Separated Parents

#### 8379

Injured Spouse Allocation

#### 8453

U.S. Individual Income Tax Declaration for Electronic Filing

# 8582

Passive Activity Loss Limitations

#### 8582 Instructions

#### 8582-CR

Passive Activity Credit Limitations

# 8582-CR Instructions

# 8586

Low-Income Housing Credit

# 8594

Asset Acquisition Statement

#### 8606

Nondeductible IRA Contributions, IRA Basis, and Nontaxable IRA Distributions

#### 860

Low-Income Housing Credit Allocation Certification

# Sch. A (Form 8609)

**Annual Statement** 

#### 8615

Computation of Tax for Children Under Age 14 Who Have Investment Income of More Than \$1,000

#### 8633

Electronic Filer Application to File 1992 Individual Income Tax Return Electronically

† Item also available in Pub. 776.

#### 8716

Election To Have a Tax Year Other Than a Required Tax Year

# 8717

User Fee for Employee Plan Determination Letter Request

Application for Automatic Extension of Time To File Return/U.S. Partnerships or for Certain

#### 8800

Application for Additional Extension of Time To File Return for U.S. Partnerships or Certain

# 8801

Credit for Prior Year Minimum Tax

#### 8803

Limit on Alternative Minimum Tax for Children Under Age 14

#### 8809

Requests for Extension of Time To File Information Returns

# 8810

Corporate Passive Activity Loss and Credit Limitations

# 8810 Instructions

Parent's Election To Report Child's Interest and Dividends

Exclusion of Interest From Series EE U.S. Savings Bonds Issued After 1989

8815

Allocation of Patronage and Nonpatronage Income and Deductions

Redemption of College Savings Bonds, Optional Form To Record

8821

Tax Information Authorization

# 8822

Change of Address

#### 8824

Like-Kind Exchanges

# 8824 Instructions

# 8825

Rental Real Estate Income and Expenses of a Partnership or an S Corporation

Application for Electronic/Magnetic Tape Filing of Tax Year 1992 Forms 1041, 1065, and 5500 C/R

# TD F 90-22.1 †

Report of Foreign Bank and Financial Accounts

<sup>†</sup> Item also available in Pub. 776.

# **Instructions For Filling Out Form 3975**

# Address Information/New Applicant

# **Section A**

Do not write in this space; complete Section B.

#### Section B

Check new applicant box.

# **Section C**

Please provide your daytime office phone number to IRS. This will help us to get in touch with you if we have problems with your order.

# **Section D**

Fill in the number of Tax Practitioners in your firm/company. If you are a sole practitioner, enter "1".

#### Section E

Complete all appropriate fields.

#### Section F

Check appropriate category that describes your principal occupation or business.

#### Section G

Check the appropriate box for the purpose of being on the practitioner mailing list for the 1992 filing season. If you check item 1 or 3, please complete order blank on page 10.

## Section H

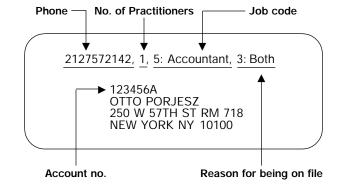
By checking this box, your name will not be released as part of a mailing list.

#### Section I

# Address Information/Reapplication

#### Section A

Attach your peel-off address label from front cover. Verify your name, address, telephone number, number of tax practitioners in firm, job code, and purpose for mailing list code. Do not make corrections to label; corrections should be made in the corresponding sections of Form 3975. If label is lost, check Section B as Reapplication, then complete Section E in its entirety.



#### Section B

Check the *Reapplication* box if all pre-printed data on address label is correct. Incorrect pre-printed data should be corrected in the corresponding section of Form 3975.

#### Section C thru Section G

Corrections to these sections are to be made only if incorrect information appears on mailing label. (Refer to instructions in Section A above.)

#### Section H

Check this box if you **do not** wish your firm's/company's name released as part of a practitioner mailing list.

#### Section I

Check this box only if you share office space at the same address with another practitioner firm.

# Delete (Removal From the Tax Practitioner Program)

#### Section A

Attach your peel-off address label from front cover.

#### Section B

Check delete record box.

**Note:** This removes your name from the Tax Practitioner Mailing List for receiving forms and newsletters.

Department of the Treasury Internal Revenue Service

# Tax Practitioner Annual Mailing List Application and Order Blank ► For Paperwork Reduction Notice, see instructions in Publication 1045.

OMB No. 1545-0351 Expires: 6-30-94

1992

Section A	
Attach peel-off label from fro	nt cover here.
Section B—Nature of Request (must be completed).	
1 New application 2 Reapplication 3 De	elete record
Section C—List daytime office phone number.	Section D—Number of Tax Practitioners in your firm.
Office Telephone Number	Traditioners in your initi.
Section E—Mailing adddress information for the month	ns of October through April.
First name	
Last name	
Firm/Company	
Firm/Company street address	
City or Town	State or ZIP code (left justified)
(Foreign Countries)	State or ZIP code (left justified) Province
Section F—Job Code	
What is your principal occupation or business? (Check ONLY ONE.)  1  Association 4  CF  2  Attorney 5  Acc	PA 7 ☐ Enrolled agent countant 8 ☐ Other
	eparer of tax returns
Section G—Purpose for being on the Tax Practitioner N Complete order blank (page 10) if you checked	Mailing List? (Check ONLY ONE.) d Box 1 or 3.
1 To order information copies of tax forms only 2 To rec Section H—Check if you do not want your firm/compa	
the public as part of a practitioner mailing	list
<b>Section I—</b> Check if you share office space at the same add	ress with another practitioner firm?

Cat. No. 41235N



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Section J—Tax Practitioner Order Blank (See pages 2-7 for Titles.)  Limit: 1 per firm/company.										(Items are listed in numerical order, reading from left to right.)								
ID No.	Pub.	Х	ID No.	Pub.	Х	ID No.	Pub.	Х	ID No.	Pub.	х							
001	KITS		005	1		006	15		007	51								
008	225		009	463		010	501		011	502								
012	503		013	504		014	505		015	508								
016	509		017	520		018	521		019	523								
020	524		021	525		022	526		023	527								
024	529		025	530		026	531		027	533								
028	534		029	535		030	537		031	538								
032	541		033	542		034	544		035	547								
036	550		037	551		038	552		039	553								
040	554		041	556		042	559		043	560								
044	561		045	564		046	570		047	575								
048	583		049	584		050	587		051	589								
052	590		053	596		054	776		<b>055</b> 907									
056	908		057	909		058	910		059	915								
060	917		061	925		062	929		063									
064	937		065	1167		066	1220		067	1345								

# **Section K**—Request For Miscellaneous Products

Limit: 1 per practitioner in firm/company.

ID No.	ITEM	Quantity	ID No.	ITEM	Quantity	ID No.	ITEM	Quantity									7////	
068	Pub. 17		069	Pub. 334		070	Pkg. X											

# **Section L—**1992 Information Return Forms

Unlimted: Please order number of forms, not number of sheets.

ID No.	Form	Quantity	ID No.	Form	Quantity	ID No.	Form	Quantity	ID No.	Form	Quantity
073	W-2		074	W-3		075	1096		076	1098	
077	1099-A		078	1099-B		079	1099-DIV		080	1099-G	
081	1099-INT		082	1099-MISC		083	1099-OID		084	1099-PATR	
085	1099-R		086	1099-S		087	5498				

# **Instructions For Ordering Tax Practitioner Items**

# **Ordering Information**

# **Section J**

Reproducible Kits.—Kits contain reproducible masters of tax forms provided through the program (pages 3-7). These masters are published in several releases as the forms become available. Kits do not contain copies of instructions for forms. If instructions are needed, you must order Package X. The kits are limited: 1 per firm/company. To order, place an X in the space provided. Publications and Certain Revenue Procedure Publications.—Publications are LIMITED to 1 per firm/company (except as noted below). To order, place an X in the box provided for each item you wish to order.

#### Section K

**Publications 17 and 334.**—Bulk requests for these items should be made by one individual from your firm/company. The quantity of these products is limited to 1 per practitioner in your firm/company. To order, simply enter the quantity in the space provided for these products.

Package X.—Package X bulk distribution from the contractor has been expanded to process your order more efficiently. If you are requesting more than 40 copies, please order in increments of 5, (i.e., 45, 60, 85, etc.). Package X will contain one copy of forms and one copy of instructions as listed on pages 3-7. Bulk requests for this product should be made by one individual from your firm/company. The quantity for this product is limited to 1 per practitioner in your firm/company. To order, simply enter the quantity in the space provided for this product.

**Note:** Package X and Kits for tax year 1991 forms are not available.

#### Section L

**1992 Information Return Forms.**—To order, simply enter the quantity next to the form you are ordering. Some of the forms listed are printed two or three on a sheet. Please order the number of forms, not the number of sheets.

If you need 1993 information return forms, request them on the order blank found in Publication 15 (Circular E).

**Other Items.**—Write-in orders will not be accepted on Form 3975. See instructions on **page 2** when requesting items not listed.

# Where To Mail Your Form 3975

Connecticut, Delaware, District of Columbia, Florida, Georgia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, North Carolina, Pennsylvania, Rhode Island, South Carolina, Vermont, Virginia, West Virginia, as well as all foreign countries and U.S. possessions.	EADC Attn: 3975 Order P.O. Box 27322 Richmond, VA 23261
Alabama, Arkansas, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Michigan, Minnesota, Mississippi, Missouri, Nebraska, North Dakota, Ohio, Oklahoma, South Dakota, Tennessee, Texas, Wisconsin	IRS Form 3975 P.O. Box 9909 Bloomington, IL 61702-9909
Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, New Mexico, Nevada, Oregon, Utah, Washington, Wyoming	WADC Attn: 3975 Order Rancho Cordova, CA 95743-0001

# **Did You Remember To:**

- 1. Attach your peel-off label to Section A?
- 2. Give us your current daytime phone number?
- 3. Make a copy of your order to keep for reference?
- 4. Complete order blank on Page 10?
- 5. Send your completed Form 3975 to the correct address shown above?

# **Address Changes**

If your address changes after you submit your Form 3975, call the toll-free number (1-800-829-3676) and ask for the practitioner gate. Give the telephone assister your account number or old Zip Code so we can locate your account. The telephone assister will review the address in the file and correct if necessary.

If mail is returned, due to incorrect or old address, your name will be removed from the Tax Practitioner Program and Mailing List.